



Invest in your future Branch support opportunities

At Edward Jones, our commitment to our associates has made us one of the nation's leading financial services firms. We encourage work-life balance and continuous professional development. We offer an inclusive and diverse environment where everyone's viewpoints are valued.

We are seeking a Branch Office Administrator to support a Financial Advisor through client service, client development and office administration activities. You'll work closely with clients in your community to help them achieve their financial goals.

The ideal candidate demonstrates exceptional client service abilities, critical thinking capabilities, effective communication skills, shows strong initiative, and is willing to learn and understand the financial services industry.

FORTUNE Magazine APRIL 2022

For the 23rd time, Edward Jones has earned a spot on the **Fortune 100 Best Companies to Work For®** ranking by **Great Place to Work®** and **Fortune** magazine.

Edward Jones ranked No. 35 on the prestigious 2022



Rodney C Pikul, AAMS™

Financial Advisor

501 Thornhill Suite 110
Carol Stream, IL 60188
630-752-8693

Position Information

Branch Office

Administrator **Hours:**

Full-time

Location:

Carol Stream, IL

Job code:

Job# 73492BR

To be considered for this position, submit a resume online at: careers.edwardjones.com

Edward Jones does not discriminate on the basis of race, color, gender, religion, national origin, age, disability, sexual orientation, pregnancy, veteran status, genetic information or any other basis prohibited by applicable law.