



Western DuPage Special Recreation Association (WDSRA)
www.wdsra.com

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WDSRA POSITIONS AVAILABLE – POSTING 4.18.2022

Western DuPage Special Recreation Association (WDSRA), is a two-time National Gold Medal winner and leader in the field of special recreation. After going through a recent realignment and internally promoting staff, the Agency now has the opportunity to build back better and hire new talent!

WDSRA is a progressive organization that is focused on meeting the needs of both its communities and its employees in the best manner possible. We are seeking motivated, qualified professionals to join our dynamic team. We are building our culture through flexibility and work-life integration, a competitive benefits package, a supportive team environment, and a renewed focus on talent management.

We hope you consider applying to become a valued member of our energetic and enthusiastic organization. **Apply at <https://www.wdsra.com/employment-volunteers/>.**

FULL-TIME POSITIONS OPEN

ATHLETICS SUPERVISOR

The Athletics Supervisor is responsible for organizing and supervising various athletic programs for people with disabilities and demonstrating an initiative in innovative ideas.

Key Duties/Responsibilities: • Understand all governing body regulatory requirements and effectively communicate with coaches, players, and parents regarding policies, schedules, and last-minute changes. • Prepare lesson plans with effective and measurable objectives. • Create schedules, assemble rosters and gather supplies.

Qualifications: • Bachelor's degree in Therapeutic Recreation or related field • Minimum of 2 years of experience in coordinating programs for individuals with a disability; athletics preferred • A Certified Therapeutic Recreation Specialist (CTRS) and/or Certified Parks and Recreation Professional (CPRP) preferred.

Complete job description can be found at <https://www.wdsra.com/employment-volunteers/full-time-part-time-jobs/>.

DAY PROGRAM ASSISTANT MANAGER

The Day Program Assistant Manager will oversee a team of support staff within the Rec & Roll adult day program and oversee three independent sites.

Key Duties/Responsibilities: • Interview, hire, and orient, all adult day program seasonal staff. • Supervise all adult day program seasonal staff, monitor their performance with continual feedback and regular performance reviews, and promote staff development by providing support and training. Work with Support Services Manager to take disciplinary action when needed. • Plan,

develop, implement and evaluate program content for all the adult day programs. Input program details into the registration system to facilitate brochure development and participant enrollment.

Qualifications: • Bachelor's degree from an accredited college or university based on a major in Therapeutic Recreation or a related field • A minimum of 3 years coordinating programs • A minimum of 1 year of supervisory experience • A minimum of 1 year of adult day program experience • A Certified Therapeutic Recreation Specialist (CTRS) and/or Certified Park and Recreation Professional (CPRP) preferred

Complete job description can be found at <https://www.wdsra.com/employment-volunteers/full-time-part-time-jobs/>.

INCLUSION SUPERVISOR

The Inclusion Supervisor candidate should be energetic, detail-oriented, creative at solving problems, and passionate about inclusion.

Key Duties/Responsibilities: • Provide specialty training to seasonal inclusion staff in areas of ADA compliance, and behavior management and handle with care crisis management techniques and overseeing their performance in inclusion programs, and mentor/support staff as needed. • Analyze member district program requirements then secure appropriate staff support based on participant needs and staff skillset, create/secure necessary support tools, and provide appropriate communications with all parties to ensure a successful inclusion experience. • Assess participant needs and develop individualized accommodation plans addressing ADA compliance, and behavior management and handle with care crisis management techniques to ensure each participant's success and safety during inclusion programs.

Qualifications: • Bachelor's Degree from an accredited college or university based on a major in Therapeutic Recreation or a related field • A minimum of 3 years working with individuals with disabilities • Behavior Management, training, and scheduling experience preferred A Certified Therapeutic Recreation Specialist (CTRS) and/or Certified Park and Recreation Professional (CPRP) preferred.

Complete job description can be found at <https://www.wdsra.com/employment-volunteers/full-time-part-time-jobs/>.

PROGRAM SUPERVISOR

The Program Supervisor is responsible for providing a well-rounded cultural arts experience; the focus will include dance, art, music, the WDSRA drama program, and any other cultural arts that might interest you.

Key Duties/Responsibilities: • Develop relationships with community partners, research current trends and prepare lesson plans with effective and measurable objectives to create innovative year-round therapeutic recreational programming. • Collaborate with parents, teachers, and school districts to facilitate, implement and evaluate well-organized and successful camp experiences. • Assess participants' specific needs and create individualized behavior plans to help make every participant successful in each program. • Orient, train, mentor and evaluate camp staff and volunteers. Assist with training, supporting, and monitoring of seasonal staff's performance through specific program oversight. Secure and monitor contracted specialty instructors as needed.

Qualifications: • Bachelor's degree in Therapeutic Recreation or related field • Minimum of 2 years of experience in coordinating programs for individuals with a disability; athletics preferred • A

Certified Therapeutic Recreation Specialist (CTRS) and/or Certified Parks and Recreation Professional (CPRP) preferred.

Complete job description can be found at <https://www.wdsra.com/employment-volunteers/full-time-part-time-jobs/>.

SEASONAL PART-TIME POSITIONS OPEN

REC & ROLL HEAD INSTRUCTOR

Rec & Roll is a community-based recreation program that emphasizes leisure independence, social interaction, community outings and service projects. Staff utilize recreational activities to help adults with disabilities develop and enhance their quality of life. Rec & Roll Head Instructors lead the various fun-filled activities.

Key Duties/Responsibilities:

- Perform all job tasks within the guidelines of the agency safety program.
- Create and follow a structured, daily lesson plan. Prepare monthly calendars and coordinate field trip arrangements that are appropriate for the group's various abilities.
- Give direction, guidance, and supervision to support staff assigned to the program
- Communicate and contribute ideas concerning Rec & Roll, PACE transportation, the participants and program progress, concerns, or issues on a daily basis to the Day Program Manager.

Complete job description can be found at <https://www.wdsra.com/employment-volunteers/part-time-seasonal-jobs/>.

PART-TIME SEASONAL STAFF

It's the people who create the experience. We look for people who are optimistic and enthusiastic to join our team.

We offer flexible schedules, training and exciting programs. Whether looking for your first job, supplementing another job or making this your primary employment, WDSRA has what you are looking for. If you are enthusiastic, patient, caring, dedicated and like to enjoy what you do, we want YOU to become a part of the WDSRA team!

WDSRA offers competitive wages. Everyone, regardless of experience, is encouraged to apply.

- Choose the time you want to work - day or evening
- Choose from weekdays to weekends
- Choose the number of hours you want to work - as little as 3 hours a week OR more
- Choose programs that match your schedule, abilities and interests.

Apply today at <https://www.wdsra.com/employment-volunteers/part-time-seasonal-jobs/>.

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WDSRA Mission: The development of individuals through recreation.

WDSRA Vision: Opening a world of untapped potential and a lifetime of possibilities.

Learn more at www.wdsra.com.