



JOB DESCRIPTION

Material Handler I

Position Overview:

Key contributor to the overall success of the company's warehouse operations by completing a variety of tasks in support of shipping, receiving, inventory, order filling and product storage functions. May operate handheld devices, pallet jacks, recycling machinery and other warehouse equipment. Role will be expected to meet department production targets both individually and as part of a team of employees dedicated to completing various tasks throughout the shift. Success in role will be influenced by ability to learn a variety of tasks and to keep pace in a busy work setting while working safely at all times.

Key Duties:

- Unload products from third party trailers within a targeted time period.
- Use handheld scanning devices to track inbound products and parts.
- Utilize pallet jacks and related non-motorized equipment to relocate full pallets of products to storage locations.
- Operate recycling consolidation equipment in accordance with safety and operational guidelines.
- Participate in physical inventory activities to include cycle counts to include completing related documentation.
- Physically lift and relocate products to various areas throughout the warehouse, as needed.
- Follow work instructions and safety guidelines to ensure successful completion of a high volume of work in a safe manner.

Requirements:

- Ability to individually lift products that weigh up to 40 lbs.
- Stand, bend, reach in enclosed shipping areas to load and unload products.
- Ability to learn to use basic technology tools and non motorized warehousing equipment like pallet jacks.
- High school diploma or equivalent certification is strongly preferred.
- Ability to follow work instructions and safety guidelines written in the English language.

Recommended Target Pay Rate: \$13.00 per hour