



CAROL STREAM

Chamber of Commerce

Carol Stream Chamber of Commerce Email Blast Guidelines

Thank you for your interest in advertising your business through a Carol Stream Chamber “Email Blast”. The board has come up with some guidelines, which are listed below:

- Cost is \$40 per ‘blast’ payable by cash, check, credit card.
- The member should compose and format the message in a Word document. The message will be copied and pasted out of word to keep correct formatting.
- They may include a company logo but no other clipart. Please attach a logo to the email to us – preferably a logo that in not memory-intensive.
- Your message can contain hyperlinks.
- No attachments will be able to be sent at this time.
- Luanne will send them out via the email@carolstreamchamber.com address (They will go out through ChamberMaster “Communication”).
- Your confirmation will be your copy of the email.

Thank you for your support and involvement in the Carol Stream Chamber!